

WARGRAVE & DISTRICT SNOOKER CLUB

Minutes of Committee Meeting held on Monday 3 June 2019 at 8:00pm

Present:	Steve Wallace (SW)	Secretary
	Darren Cabbage (DC)	Chairman
	Tim Wilson (TW)	Committee
	Graeme Blythe (GB)	Committee
	Glene Sandom (GS)	Committee
	Nick Pritchard-Gordon (NPG)	Committee
	Colin Blakely (CB)	Committee
Apologies:	Dom Matthews (DM)	Treasurer
	Jason Hurn (JH)	Committee
	Steve Barton (SB)	Committee

The meeting started at 8:00pm.

1. Approval of previous minutes (meeting held 28 March 2019)

The minutes were unanimously approved and signed by Chairman. Matters arising and actions are noted under their respective sections below. The approved minutes will be uploaded to our web site.

Action: SW

2. Facilities Management and Safety

Nick will obtain a quote for extending our shelf along the back wall at the same height, which might make it easier to change barrels and stow the piping. Action carried forward.

Action: NPG

It has been decided to look for new armchairs, as the cost of re-covering the old chairs will be very expensive (£160/chair +VAT), and we can obtain new for a similar cost.

TLC Day. This took place on 28th April, from 3pm. Some further work is required. Our beer cellar needs a clean. The holder for the half butt needs to be re-fixed to the wall. Graeme has volunteered for this one.

Action: GB

Electrical Testing. We believe that PAT testing may be required on our equipment. Steve will speak to Peter Mayes to find out the scope of the recent electrical test and establish what remains to be done.

Action: SW

Tables & Equipment. It was agreed that the middle table would be re-clothed. We should ask if we can get new pocket leathers. The balls also need to be renewed. We could use some spare rest heads.

Action: SW

3. Treasurer's Update

Dom managed to do the stocktaking at the end of our financial year and provided us with details of the financial situation, including graphical analysis. The figures are at this stage preliminary (unaudited) but he is predicting a loss of £3000, much in line with earlier estimates. This is due to refurbishments, and brings our balance down to a more reasonable figure for a club of this size.

4. Membership Update

Glene is now running the membership database. The handover appears to have gone very smoothly. The renewal invitations went out with the AGM invitations.

We have had nearly 40 returned so far. Glene will remind members that guest fees become payable in July for those who have not renewed.

5. Bar Rota Update

There is a need for a couple more bar volunteers. We will each try to find someone amongst those we know, to ask if they might be able to help. Maybe we should think about opening earlier on a Friday.

6. Bar Update

Nick is maintaining a list of those who have been trained in barrel changing, and have confirmed their willingness to continue doing this.

For the summer, we are now a one-beer-at-a-time club. We need to ask barmen who start a new barrel, and who aren't able to tap a new one, to alert the barrel-changers by WhatsApp. (Steve has sent a message to this effect).

7. Club Competition / Tournament Update

All the matches have been played. The winners are:

- **Pasmore Cup: Jarno Seegers**
- **Mike Gosling Cup: Glene Sandom and Des McGovern**
- **Wellavize Cup: Anthony Taylor**

Glene has ordered trophies, requesting that they be available for the AGM. He will send out an email reminder about membership renewal, and advertising the comps and AGM date at the same time.

Action: GS

8. Social Events Update

Snooker Outing. Steve B has been looking at the costs of a club visit to a professional event. Steve was unable to make the meeting, but has promised an update shortly. Carried forward.

Action: SB

Bob Austen's request for use of the club for a private event has been granted, but to our knowledge this has not yet happened.

Village Festival 2019. Our Festival event is booked for 17th June, with about 16 tickets sold. Tim has ordered two trophies. Glene has the text of an email to be sent, advising members of the closure of the club on that night to regular members.

Action: GS

Andy Meader has approached the Club with the suggestion of a juniors' event for the Wolves Boys on a Saturday afternoon. We agree in principle, but some work is required in relation to registering the Club and obtaining the right clearances. Colin has established that it can take a long time to put in place the procedures required to meet the DBS requirements.

Action: CB

9. Web Site and Branding

It was asked whether we should consider EPSB affiliation. We are locatable on their filter for "your local club". A proper affiliation would require an investment of time and money. We should perhaps take the membership view on whether the club should expand its remit at our AGM and subsequently in a "visioning" session - TBC.

A question was raised as to the club's email, and it was admitted that it is not necessarily accessed every day. Tim has been sent the login details and has offered to be another to check it.

10. Any Other Business

Blue Book (of instructions). Nick has been working his way through this, amending inaccuracies.

Action: NPG

Wargrave News. Colin is working on another article for the paper. We've missed the June issue, but can maybe get some in by 27 June for the summer edition.

Action: CB

Tim noted that it is possible to have results of local competitions recorded in the Henley Standard and Maidenhead Advertiser. Glene has been asked to inform both of these of our finals results.

Action: GS

The Librarians. Roz and the others have been very helpful to us, over a long period, in terms of facilitating opening out-of-hours, and also steering Dayla in the right direction on occasions, and various other matters. We would like to send her a gift in appreciation. Carried forward.

Action: DC

Building condition. Nick noticed some damp affecting the ceiling of the basement, underneath our "cellar" area. He sent a note to Peter May. Peter has confirmed that this is not serious.

We have acquitted new light weight table covers, which are easier to handle.

Roles & Responsibilities. Nick has started pulling together a roles and responsibilities definition, which will be re-circulated for review and improvement. This is nearly finished.

Action: NPG

11. Date of Next Meeting

Our AGM will be on Monday 8 July 2019. We will fix the date of the next committee meeting then.

Steve Wallace, Club Secretary, 3/6/2019