

WARGRAVE & DISTRICT SNOOKER CLUB

Minutes of Committee Meeting held on Wednesday 1st February 2017 at 7pm

Present:	Darren Cabbage (DC)	Chairman
	Dom Matthews (DM)	Treasurer
	Steve Wallace (SW)	Secretary
	Colin Blakely (CB)	Committee
	Jason Hurn (JH)	Committee
	Phil Warlow (PW)	Committee
	Tim Wilson (TW)	Committee

Apologies:	Glene Sandom (GS)	Committee
	Ian Wild (IW)	Committee

The meeting started shortly after 7pm. We decided to keep discussion brief, so that we could enjoy our belated Christmas dinner, which was very good.

1. Approval of previous minutes (meeting held Monday 21st November, 2016)

The minutes were unanimously approved and signed by our chairman. Matters arising and actions are noted under their respective sections below.

2. Constitution of the Club

Dom and Steve provided Colin with the relevant existing documents.

Colin revised the TR&E, to bring this up to date. This looks much better but will need some final work before putting to the committee for ratification. It was agreed to attempt to finalize this in time for issue with the renewal of memberships in May. For this, a sub-committee consisting of Colin, Phil and Steve will meet before next meeting.

Action: SW

3. Preparation for membership renewals

We need to organise the next meeting for late April. (Done, see last item.)

We need to change the address on the form to be the club address, as this will be on the web site.

Action: DM

We also need a chairman's letter, ideally with a draft available by end of April.

Action: DC

The revised rules will be distributed (covered by another item). Steve also needs to provide the AGM notification, which will be done when we agree the AGM date (at next meeting).

4. Facilities Management and Safety

We have yet to receive a copy of the fire inspection report. We expect that there will be some actions arising from this, including the need to fit something outside to which bicycles can be chained.

TLC Day. There are a number of minor things that need to be done, including a “high clean” and possible disposal of the bar billiards table, which is seldom used. Carried forward.

Action: SW

E-cigarettes. The collective view was that we must ban use of these on the premises. Unfortunately, they must be considered in the same category as the tobacco variants. This needs to be added to the new draft of the TR&E.

Action: CB

Steve asked for volunteers to be added to the table cleaning rota. Tim, Phil and Colin all stepped forward, which will bring us to 8, meaning a duty approximately every other month. Steve will arrange for training.

Action: SW

5. Treasurer’s Update

Dom once again demonstrated his financial and technical prowess with graphical information, based on the takings since start of current financial year. The highlights are:

- Income is variable but overall healthy, with a projected profit by year-end of circa £1300.
- Margins continue to be healthy, with further canny buying by Ian and his team.
- The ladies evening before Christmas contributed substantially, and seems to have been enjoyed by those participating.

Steve has sent out an invitation email to Dom and Richard, but the date for an initial meeting is still to be arranged. Action carried forward.

Action: SW

We have a quote for a new boiler (about £3250), but the view of the committee was to defer this investment as the present boiler seems to be continuing to function satisfactorily. (The problem before Christmas was due to the pump, which is a separate item.)

Our bond with Saffron Walden BS was rolled over.

The forms were provided to appoint Darren Cabbage (Chairman) and Glene Sandom as replacements for Nick Pritchard-Gordon and Chris Satchwill, as bank account signatories.

The Scout Group received payment for the beer that they had asked us to sell (left over from their event).

6. Membership Update

We have managed to reach 101 in total members, but it was noted that no payment had been received from Robert Perry and none on the committee had seen him since he applied.

Subscriptions had contributed £3389 to date.

The handover of membership from Dom to Jason is yet to happen, so this is carried forward.

Action: DM/JH

7. Bar Rota Update

It should be noted for next year's event that during the Village Pub Crawl, some late night revellers rang the hostel flat bell attempting to gain late entry to the club. We need to prevent this next time, should be continue to be a venue for this. Darren sent a letter of apology and we received a Christmas card, so relationship damage was contained.

The rota continues to function well.

8. Bar Update

The till adjustments have been made and the increased price for nuts appears not to have resulted in a mass uprising.

Ian was absent from this meeting but the view of the meeting was that the restocking continues to be functioning well and that the quality of the beer on offer remains high.

Some requests have been received for other items, namely:

- Non-alcoholic lager, such as Becks Blue
- Continued supply of cider, premium if possible
- Some still orange juice, such as J2O

Action: IW

9. Club Competition Update

This seems to be progressing well.

Darren will hand over to Phil the organisation of the competitions. This is carried forward.

Action: DC

10. Social Events Update

Ian has passed Tim Wilson's contact details on to the Festival committee and discussions on the content of our brochure entry are underway. Tim believes that they now have all the information they need for the brochure, tickets, etc. Tim is happy to man the stand on the day of ticket sales.

Action: TW

11. Web Site and Branding

Our site is up and running. Discussion of this was limited, owing to pressure of time, but the web site address is www.wargravesnooker.co.uk and it looks very professional, with an enormous amount of good content. We need to find a way to thank Jerry for his efforts, and should discuss this at the next meeting.

Action: All

12. Any Other Business

League matches. Do we want to join a local league? Action carried forward to discuss next time.

Wargrave News. We should aim to have more visibility via Wargrave News, as this advertises the club for prospective members, and the paper is always looking for copy. Action carried forward.

Action: TW

Mel Davies. Mel picked up his honorary membership and was very pleased with this.

Charity Raffle. Placeholder to discuss again later in the year.

Bar Billiards Table. This is seldom used. Ian believes that there is a thin market but we might get a couple of hundred for this.

13. Date of Next Meeting

The next meeting will be on Monday 24th April at 8pm, in the club.

Steve Wallace, Club Secretary

5th February, 2017.