

WARGRAVE & DISTRICT SNOOKER CLUB

Minutes of Committee Meeting held on Tuesday 8th Sept 2020 at 9pm (by video/phone conference)

Present:	Darren Cabbage (DC)	Chairman
	Dom Matthews (DM)	Treasurer
	Steve Wallace (SW)	Secretary
	Graeme Blythe (GB)	Committee
	Steve Barton (SB)	Committee
	Glene Sandom (GS)	Committee
	Dustin Handcock (DH)	Committee

Apologies:

The meeting was again hosted by Dom as a video conference. Steve Wallace apologised for joining late and thanks Darren for taking minutes during his absence.

1. Previous Minutes (12 August)

No corrections had been received by the secretary and the meeting approved these. Actions updates are included in the following sections.

2. Financial Update

Dom has finalised the accounts for our financial year ending 31 May 2020, which have been emailed to committee and which will now be forwarded to Richard Arnold for approval. Dom will advise when these have been signed off.

Action: DM

Prior year summary

Recall that we closed on 19th March and reopened 30th July, which affected our P&L. Bar margins declined slightly from 38.7% to 37.1%. This is probably due to having to waste some barrelled beer at time of lockdown. However, we have had lower property repair costs and heating bills were lower, owing to a milder winter. In summary, we made a loss of £1,764 having lost two months' income during closure, without which we would have broken even.

New year start

Cleaning costs are down a bit, but we have had new costs for PPE, broadband, and POS costs (including iPad) required to support card payments. Rent and service charge are due 1st October, totalling approximately £2000. In August (first full month since reopening) we made profits of about £400 on bar takings and £300 on lights. Dom estimates this as being 25-30% down on prior years.

Temporary Closure

We also recently had a closure forced on us by a failure in the fire detection system. Dom is liaising closely with the Trustees on this. We believe that a part is now available to be fitted on Weds 9th. Dom will advise us via WhatsApp when this is fixed and Glene can declare the club open by email.

We will add to the email a reminder about renewals and a link to the booking system.

Action: DM/GS

In discussion with the Hostel Trustees, we believe that a reduction of 33% rent may be in order, for time lost to date, and Dom will discuss with Trustees.

Insurance

The insurance policies for the club (main commercial insurance and directors' liability) have both been renewed. The new directors' liability policy is with a different company and is £150 cheaper than before. Steve W has a copy of the employers' liability certificate, which he will put up when next in the club.

Action: SW

3. Facilities

The light meter on the far table has one permanent issue (no free light function) and other intermittent issues (problems opening the coin box and apparently coming away from wall). It has been decided as an interim measure to ask Bruce Glasby for a quote to move the middle table meter to the far table (which is otherwise unused at present but believed to be working fine). This will allow us to inspect the temperamental meter and see if an obvious fix is possible; otherwise we will order another one when we return to three table usage. Bruce was too busy with work for schools but should be freer now that they are open again. Steve will chase him.

Action: SW

Sanitiser cartridges still awaited. Graeme still monitoring.

Action: GB

Graeme will remove from the sign-in (track-and-trace) book any pages more than 21 days old.

Action: GB

4. Memberships

We now have 52 fully paid-up members, of which 8 are new and 44 renewals. We expect further renewals when we return to normal so are continuing to email all auto-renewed members on latest developments. The committee continue to work on encouraging those who have lapsed to renew.

Some of the contact details are insufficient, as we haven't had paper forms. Dom knows who they are and will approach them via the members who recommended the club to them. Additionally, it was suggested that we could add a column for contact information to the form used to record who has paid a membership at the bar.

Action: DM

5. Bar Matters

New recruits have already had at least one session without issues. We have a full chiller but could use some restocking with bottled ales and crisps.

Graeme is preparing to send out another rota for October onwards. He has already sent out the table cleaning rota. SW is very happy to continue, but has asked to combine this with bar duties, where possible, and GB is happy to oblige.

Steve Barton has been keeping us stocked with Rebellion, which is proving to be both popular and easier to use. It also gives us higher margins. He will speak to the brewery about a trade account.

Action: SB

We have had keys back from John Scarrott (thank you, John) and the offer to return them from Steve Sears, as neither member is now on bar duties. Graeme will collect Steve's keys from 3 Ridgeway.

Action: GB

6. Competitions

There has been nothing changed regarding the unfinished competition. It was pointed out that some members will need to renew to be eligible to continue in last year's competition. It was also suggested that Glene might consider seeing if people are free on a Friday night, as these seem to be largely unused at present. Glene will organise trophies when required.

Action: GS

Re the new competition, this will be singles only.

7. Events

Social events are obviously held in abeyance. The items that will need to be discussed when there are fewer restrictions in place include the following, which are noted only so we won't forget to discuss them when the time comes:

- a commitment to host an evening donated to the auction of promises (for Simon Holburn)
- a commitment to host the CAMRA crowd on a Thursday evening
- an outing to a snooker event

8. Web Site

The action to contact Jerry Barnwell is carried forward.

Action: DC

9. AOB

Wargrave News

The article for the Wargrave News has been written and should have been received in advance of the deadline for September.

Booking System

Dom reports usage of about 30%. We are now allowing double sessions. This will be advertised when we send out the email concerning the opening after the present temporary closure.

Action: GS

On a related matter, it was felt that the requirement to pre-book bar tables should perhaps be relaxed, as it is an inhibitor to some folks whose lives are less organised. However, upcoming restrictions on

overall numbers will not allow us the flexibility to accommodate more people, so it was decided to retain the current system.

A Thank You.

We thank Nick Pritchard-Gordon for contributing the LAG proceeds to the Launchpad charity, as this informal competition needed to be brought to a hasty conclusion.

10. Next Meeting

This will again be hosted by Dom at 9pm on 13th October. SW will make a special effort not to forget this one.

Steve Wallace, Club Secretary